

URGENT/ Through RSMS

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

2021/Sec(CA)/56/4

New Delhi, Dated: **15** .01.2021

Principal Chief Security Commissioners/RPF,
All Zonal Railways, ICF, KRCL, RDSO, CORE, Con., CLW, Metro Rly. Kol.

Principal Chief Security Commissioner/RPSF,
Force HQ, 6th BN/ DBSI/ Delhi - 35

Director JR RPF Academy/ LKO & Trg. Centre/Maula Ali

Sub: Award of DG's Insignia & Commendation for the year 2020

Please refer to Para 9 of Chapter-XII of RPF Establishment Manual, 2019 regarding the award of DG's Insignia & Commendation. Recommendations of eligible RPF/RPSF personnel for the award of DG's Insignia may be forwarded to Board's office by **15 Feb 2021**. While recommending names of officers/staff for the above award, the extant provisions must strictly be adhered to. Format for the award is enclosed as Annexure-I and Declaration as Annexure-II.


It is requested that it shall be clearly mentioned in the format as to whether the recommendation has been made under para 9.1.1, 9.1.2 or 9.1.3 of the Establishment Manual and also mention the relevant sub-para. Only one para & subpara be mentioned of the category under which the personnel is being recommended.

D&AR, Vigilance clearance and criminal case clearance must be obtained in each case. Vigilance clearance must be enclosed with the recommendation and Annexure-II shall be countersigned by the recommending authority.

Incomplete recommendations shall not be entertained. It is earnestly requested that recommendations be forwarded only after obtaining D&AR and vigilance clearance alongwith all necessary information in Annexure-I.

Matter may be treated as MOST URGENT.

DA: Annexure-I, II


(S. Shandilya)
DIG/MAC
Railway Board
011-23041532
15/1
2021

Copy: uploaded under the link *Important Circulars* on RPF webpage for information of all concerned

| Format for DG's Insignia | | | |
|--------------------------|---|--------------|-------------------------|
| 1 | Name (Complete name in English & Hindi as per service record) | English | |
| | | हिंदी | |
| 2 | Rank | | |
| 3 | Railway/Organisation/ BN | | |
| 4 | Date Of Birth | | |
| 5 | Age as on 20.09.2020 | | _____ Yrs _____ months |
| 6 | Date Of Appointment | | |
| 7 | Length of Service (as on 20.09.2020) | | _____ Yrs _____ months |
| 8 | Rewards | Cash Awards | |
| | | Commendation | |
| 9 | Punishments, if any (Details of punishments during entire service) | Major | |
| | | Minor | |
| 10 | ACR Grading for the last 10 years | 2010-11 | |
| | | 2011-12 | |
| | | 2012-13 | |
| | | 2013-14 | |
| | | 2014-15 | |
| | | 2015-16 | |
| | | 2016-17 | |
| | | 2017-18 | |
| | | 2018-19 | |
| 2019-20 | | | |
| 11 | Recommendation made under which para of RPF Estt. Manual (9.1.1, 9. 1.2 or 9.1.3) | | |
| 12 | Subpara of Para 9.1.1, 9. 1.2 or 9.1.3 of Directive-35 under which the personnel is recommended | | |
| 13 | Vigilance Clearance | | |
| 14 | D&AR Clearance | | |
| 15 | Criminal case (if any) | | |
| 16 | Declaration enclosed (Y/N) | | Please see Annexure-II |
| 17 | Remarks (if any) | | |
| 18 | Citation | | Not more than 200 words |

DECLARATION

I, _____, S/o/ D/o/W/o _____
working as _____ (Designation) in _____
(name of office) do hereby certify that :

- I have never received or have been selected for the award of DG's Insignia.
- I have received DG's Insignia in the year _____ vide Board's notification No.

_____.

- 2. I further state that there is no criminal case or D&AR proceedings pending against me.
- 3. I declare that the above information is true to the best of my knowledge and nothing has been concealed thereof. I also declare that in future, if the above information is found to be false, necessary action, as deemed fit, may be taken against me.

Place : _____

Date: _____

Signature: _____

Name of Employee : _____

Designation : _____

Rly/BN/Org : _____

UIN: _____

Certified that it has been checked and verified from the records of the employee that he has not been awarded /awarded once or more than once with DG's Insignia for which he/she is being recommended. It is also certified that there are no D&AR proceedings and/or criminal cases pending against him as per record.

Signature : _____

Stamp : _____

Name of the recommending authority: _____

Designation: _____

Date: _____